



DEPARTMENT OF THE NAVY  
NAVY RECRUITING COMMAND  
5722 INTEGRITY DR.  
MILLINGTON, TN 38054-5057

Canc frp: Sep 10

COMNAVCRUITCOMNOTE 1650

N3

17 SEP 2009

COMNAVCRUITCOM NOTICE 1650

From: Commander, Navy Recruiting Command

Subj: CONVENING OF THE NATIONAL AWARDS BOARD FOR FY09

Ref: (a) COMNAVCRUITCOMINST 1650.1

1. Purpose. To publish criteria for the FY09 National Awards Board per reference (a).
2. Cancellation. COMNAVCRUITCOMNOTE 1650 dated 31 Aug 09. Due to extensive revisions, marginal notations are not included.

3. Discussion

a. Submissions to the National Awards Board are due **NLT 21 October 2009**. The Board will convene **10 November 2009** at 0800 in NAVCRUITCOM Headquarters, Conference Room A, to select a winner in each annual category listed in paragraph 3.c. of this notice and the NAVCRUITCOM Gold "R" award winner. Award nominations will be submitted using the electronic award nomination form, which is the only format that will be accepted for this year's competition. The electronic forms are available at <http://www.cnrc.navy.mil/Publications/forms.htm> (NAVCRUIT 1650/13 (Rev 9-07)).

b. Deputy NAVCRUITCOM will serve as Chair of the National Awards Board. The following are voting members of the board: Director of Operations, Director of Personnel, Director of Plans and Programs, Director of Training, Director of Diversity, Force Master Chief, and National Chief Recruiter. Advisors to the board (as necessary) are appointed as directed by the Board Chair. NAVCRUITCOM N32 will serve as the recorder and board administrator. The board will brief its selections to Commander, Navy Recruiting Command for final approval by **12 November 2009**.

c. Qualifying Navy Recruiting Districts (NAVCRUITDISTs) will prepare a self-nomination package for Enlisted "E", Officer "O", Leads "L", Nuclear "N", NSW/NSO/AIRR "W", NROTC "C", Admin

"A", LSO "S", and the Recruiting "R" award. Region Commanders will rank NAVCRUITDISTs based on Region policy and will forward their final selection for Region Silver "R" to the National Awards Board to be considered for the National Gold "R" award.

4. Action. Commanding Officers will prepare and submit all award nominations to their Region Commanders via email using the approved awards submission form, NAVCRUIT 1650/13 (Rev 9-07), Awards Nomination Package located at <http://www.cnrc.navy.mil/Publications/forms.htm>. Submissions are due to NAVCRUITCOM (N3A) **NLT 21 October 2009**. Packages submitted to the board for individual nominees will include:

- Region Endorsement
- CO's Letter
- NAVCRUIT Form 1650/13 (Rev 9-07)
- Bio of Nominee
- Spouse Bio (**required when awardee is selected as a Navy Recruiting National Winner**)
- Evals/Fitreps (last three years)
- PFA Results (last three years)
- Color Photos - (5x7) front and side view. E7 and above photos are in Service Khakis, E6 and below Service Dress Blue. Civilians appropriate attire.

a. Region Commanders will select the Region annual individual and team award winners and submit nominations for national winners in each category to the NAVCRUITCOM National Awards Board attention NAVCRUITCOM N3A. Region Commanders will provide the additional criteria used to select the Region Silver "R".

b. Annual awards will stress teamwork and the whole person concept in all categories of individual and unit awards. Nominees' contributions to the team effort will be considered along with their individual accomplishments. For individual and unit awards, such as Zone Supervisor, success will be measured by the degree to which the entire team excelled versus isolated elements of a team.

c. Individuals selected from the following categories will be invited to attend Recruiter of the Year (ROY) activities:

(1) Enlisted Programs ROY (AC and RC)

(2) Officer Programs ROY (AC and RC)

- (3) Nuclear Field Coordinator of the Year
- (4) Recruiter in Charge of the Year (AC or RC)
- (5) Classifier of the Year
- (6) Zone Supervisor of the Year
- (7) Diversity Enlisted ROY
- (8) Diversity Officer ROY
- (9) Medical Officer ROY
- (10) NUPOC Officer ROY
- (11) NSW/NSO ROY
- (12) NSW/NSO/AIRR Program (Military) Coordinator of  
the Year
- (13) LEADS Production Team Supervisor of the Year
- (14) Support Person of the Year

d. ROY recognition activities for the FY09 ROYs will be held in Washington, DC, 10-16 January 2010. Attendees should plan to arrive in Washington, DC, Sunday, 10 January 2010. Return flights should be scheduled for Saturday, 16 January 2010. ROY week and hotel information will be promulgated by separate correspondence. Attendees are advised that the weather in Washington, DC is cold during ROY week. Please plan accordingly.

5. COMNAVCRUITCOM point of contact for the awards board is YNC(SW) Dyer at (901) 874-9380, email: [robert.l.dyer@navy.mil](mailto:robert.l.dyer@navy.mil) and for ROY is NCC Bolden at (901) 874-9177, email: [dondi.bolden@navy.mil](mailto:dondi.bolden@navy.mil).

/s/  
R. R. BRAUN

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